



Cairo American College

SUPPORT STAFF VACANCY ANNOUNCEMENT

ACADEMIC YEAR

2024-2025

Assistant Manager, Custodial & landscaping Department
Custodial & landscaping Department
(FULL-TIME POSITION)

JOB SUMMARY:

Liaise daily with Custodial & Landscaping Manager on all site and staff matters. Ensure the operation is managed in line with organization standards, policies, and procedures. Maintain efficient and accurate records for quality and cost control.

REQUIRED QUALIFICATIONS:

- 5-7 years of progressive supervisory/management experience with staff, preferably in a customer-focused custodial operation within the hospitality field.
- Experiences in events preparation
- Bachelor's degree or equivalent.
- Fluent in English and Arabic.
- Strong MS applications.
- Excellent communication, organizational and time management skills.
- Ability to work under pressure.
- Flexible to work on the weekend when needed.

DESIRED QUALIFICATIONS:

- Knowledge of the principles of the health, safety and sanitation and requirements pertaining to custodial work.
- Thorough knowledge of the tasks and assignments of custodians, including work methods, equipment, and cleaning products.

Application deadline: until the position filled.

Interested candidates should submit a job application (Found on CAC website)

<https://www.cacegypt.org/index.php/support-staff-employment-application>