



Cairo American College

SUPPORT STAFF VACANCY ANNOUNCEMENT

ACADEMIC YEAR

2025-2026

Instructional Learning Assistant (ILA-1)

Early Intervention Center

(FULL-TIME POSITION)

JOB SUMMARY:

The ILA -1 is a key team member, assisting children with autism and developmental delays in a classroom, adhering to a 2:1 student-to-ILA ratio for kids aged approximately birth to 7 years. They execute structured teaching plans, collect, and analyze progress data, and offer parent education under teacher and BCBA guidance. Effective communication with the teacher and BCBA for materials and progress updates is essential, and the ILA actively engages in continuous training and professional development. Additionally, they make stimuli needed for teaching programs when needed, and maintain the latest goals in the binder to be addressed. Qualifications include a bachelor's degree in a related field, experience working with young children, and preferably familiarity with ABA-based techniques. Physical fitness and punctuality are also essential.

QUALIFICATIONS

All employees at CAC are expected to relate positively to and communicate effectively with students. All employees are expected to organize work efficiently and manage time effectively.

- A minimum of a bachelor's degree in psychology, Child Development, Special Education, Education, or related field is preferred.
- At least one year of experience working with young children.
- A minimum of one year's experience consisting of direct work in an education setting with young children is required.
- Work experience serving people with developmental disabilities is preferred.
- Experience in implementing ABA-based techniques such as discrete trial teaching, natural environment teaching, data collection, differential reinforcement, shaping and prompting procedures, and errorless teaching is preferred but the EIC will provide on the job training and ongoing training as needed. A willingness to learn new methods is needed.

ADDITIONAL REQUIREMENTS

- Must be in good health. Must be able to lift 30 pounds. A school day requires frequent movements including bending, twisting, stooping, and kneeling.
- Maintains pediatric CPR/first aid card or training will occur at EIC.
- Maintains good attendance records and punctuality.
- Must be willing to work 2 hours on some Fridays or Saturdays throughout the year.

Application deadline: until the position filled.

Interested candidates should submit a job application (Found on CAC website)
<https://www.cacegypt.org/index.php/support-staff-employment-application>