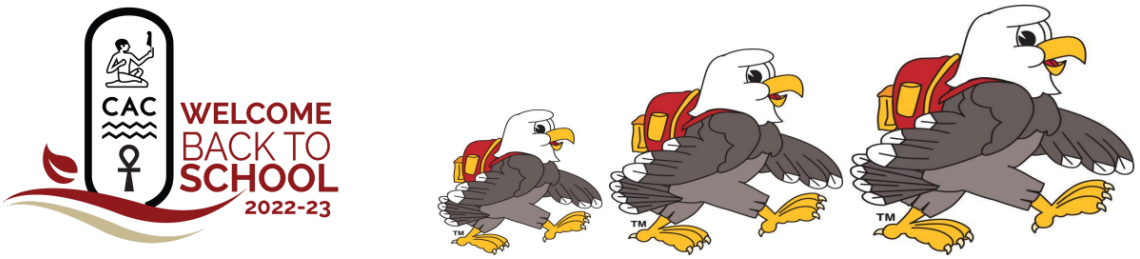


August 10, 2022

Elementary Families,

We look forward to welcoming you to CAC for our 2022-2023 school year. The school year commences on **Wednesday, August 17** for Kindergarten to Grade 5 including PreK 3 & 4 family visits. We are busy preparing our learning spaces and we will be ready with open arms to welcome our families.

As we prepare to reopen our campus to learning, exploring and having fun we remain focused on our two guiding principles:

- The health and safety of students, faculty, staff and our community during the ongoing COVID-19 global pandemic.
- The well-being and educational needs of our students are best provided in a face to face environment on campus.

CAC uses the guidance from the World Health Organization (WHO), the Centers for Disease Control and Prevention (CDC), the Egyptian Ministry of Health, and other infectious disease experts to guide school operations during the pandemic. CAC is currently in phase 3 as supported by metrics listed in our phased mitigation rubric. Please refer to our **CAC COVID-19 Operation Manual V10 - updated August 7th, 2022** so that your family can closely abide by the multi-layered mitigation approach to facilitate safe and effective pandemic schooling.

We are currently enjoying increased freedoms in mitigation, however as our international community returns to school, it is important to remember that the pandemic remains with us all. As a community we need to remain vigilant, informed and support one another.

Thank you in advance for reading the following information to support your child's transition to our 2022-2023 school year. If you have any questions, please do not hesitate to contact **mgreiss@cacegypt.org** or Lucy Hany: **lhany@cacegypt.org** from our Elementary Office.

PreK3 & 4 Family Visits Sign-Up Open (returning & new)

We are now inviting families to sign up for a fifteen minute time slot on **Wednesday, August 17th** for a family visit. **The first day of school for PreK3 and PreK4 students will**

be on August 18th. Please find your child's name in the class list below and sign up using the relevant class link for your 15 min family visit with your child to meet your PreK teacher and aides. **Please submit the form only once.** The purpose of the 15 min. family visit is to meet the teacher, tour the classroom and to review your child's school routines. You will have an opportunity on **Parent Day, August 31** to talk more in depth about your child. Thank you for respecting our brief family visit time.

PreK3 Sign-Up Link - Ms. Catherine	
PreK4 - Ms. Virpi's Class List	PreK4 - Ms. Virpi's Sign-Up Link
PreK4 - Ms. Kim's Class List	PreK4 - Ms. Kim's Sign-Up Link

Link to PreK 22-23 Welcome Letter

Tuesday, August 16

Reminder: New ES Family Orientation - August 16 Link

CLASS Assignment
Will be sent to you via Skyward, August 16 PM in preparation for the first day of school.

WELCOME VIDEO
Our teachers will post a welcome video via the Grade Level Blog, August 16 PM. It will include a warm welcome, introductions, and other important information for a successful start to the year.

Wednesday, August 17

PreK3 & 4 Family Visits

FIRST DAY FOR K-5 STUDENTS
Thank you for supporting our community to remain healthy by taking your child's temperature each morning.

- 7:30 AM Front Gate opens
  - Children are welcome to play in play spaces.
  - Parents are welcome on campus to drop off their child/children to their teacher at the designated meeting place between **7:30 AM - 7:45 AM**.
  - For pick up, parents are welcome to enter campus **from 2:30 PM.**
  - The division is not open to parents unless a scheduled appointment has been made. Please note we will have parent day on **August 31st** which is a 15 minute time for each family to meet with their child's teachers.
- 7:45 AM Music - students meet their teacher at their designated locations and walk to class - see below:

ARRIVAL & DISMISSAL
Teachers welcome and dismiss students from a designated area until they are independent to walk to class.

Bus students will arrive and depart Gate 2. They will make their way to their designated locations to meet their teacher.

Students arriving from the front or back gate will make their way to their designated locations to meet their teacher.

Parents escorting their child/children to school please make your way at 7:45 AM to the designated location to meet their teacher.

Students dismissing from the front or back gate will be supervised using our pick up card system.

DESIGNATED LOCATIONS

	PreK	KG	GR. 1	GR. 2	GR. 3	GR. 4	Gr. 5
Location	PreK Hallways	Hippo Play Space Entrance	Donkey Cafe Blue Benches	Camel Play Space by the ES Tree Lawn Area	Camel Play space near the Health Office	Trackside Bleachers	Well-Being Garden
	All year	All year	Aug 17-25	Aug 17-18	Aug 17-18	Aug 17	Aug 17

Check **this link** for designated locations photos.

- 7:55 am Classes begin
- 3:05 pm Dismissal for KG-Grade 5

Thursday, August 18

7:55 am - 3:05 pm **First day for PreK students**

WHAT TO BRING TO SCHOOL

General school supplies are provided by CAC. Students do need to bring the following, with their name **clearly marked** on all items:

- All students must bring a full water bottle labeled with their name - we have refill stations around the division so our students stay hydrated.
- All students bring a HEALTHY snack and lunch.
- Physical Education - swimming is our first unit. PreK 3 - 5 students will need a swimsuit, goggles, towel, clothes and footwear that is easy to take off and put on independently in a timely manner. Class swimming schedules will be posted on the grade level blog.
- Art - a smock/t-shirt with their name
- 4th and 5th grade students will be learning to play the soprano recorder during their music classes. Students are able to check out a soprano recorder from Ms. Wells or they can purchase their own personal soprano recorder. If you are interested in purchasing a soprano recorder, the Distingo music store on Road 9 in Maadi has soprano recorders.
- Prek - Grade 1 change of clothes
- P.E. uniform - available at the Spirit Store.

- House shirts - more information will be provided by our House Team Coordinator; Mr. Greene and house shirts are available from the Spirit Store.
- Library bags are available at the Spirit Store or students can bring a similar bag from home. These will be used to carry Library books and they will be needed for the first week of school.
- A hat for sun protection.

FOOD SERVICE

We are very excited to welcome Fresh & Co as our new Elementary lunch vendor. Parents will be able to order online via their SPARE app. **New Families will be sent the details of how to download SPARE App, create their accounts using their own codes and how to recharge their balance.**

Lunch will commence on the first day of school, August 17 and the menu for the week can be found on the SPARE App. On Monday, August 29th pizza will be served by our wonderful PTO.

If you run into any technical issues, or if you have forgotten your code, you can submit a support ticket at www.paywithspare.com/support and they will get in touch to assist you.

Booster Club Spirit Store Opening Hours

Come and get your "back to school" supplies, MS packets, P.E. uniforms, house shirts and spirit wear at the Booster Club Spirit Store!

Back to school opening hours:

Tuesday, August 16
8:00 am - 12:00 pm - Open for new families only
1:00 pm - 3:00 pm - Open for all CAC families

August 17 & 18 (Wed. & Thurs.)
8:00 am - 12:30 pm
1:30 pm - 3:30 pm

Opening hours for the following weeks will be announced later.

A maximum of 15 people will be allowed in the store at any time. Please check the Booster Club Facebook page, **CAC Booster Club,** for more information, or send us an email at **boosterclub@cacegypt.org**, if you have questions.

CAFE GRECO

- It will be open to parents at drop off and pick up. It is not open to Elementary students.

DISMISSAL

- Parents can arrive on campus from **2:30 pm** to pick up their child from the ES lawn.
- Students dismiss at 3:05 pm.

- Bus students will depart at 3:05 for a 3:20 PM departure from Gate 2.
- Your student pick-up cards are to be used by the authorized adult. By the parent giving the card to the designated pick-up person **you are authorizing that adult to pick up your child.** The card needs to be shown to security in order for your child to be dismissed with this adult, including nannies, drivers, older siblings. The card allows for pick-up at the front or back gate only, not campus access.
- **Students will not be released without this card.**

Change in Dismissal Plans

If your child will not be riding the bus home on any particular day, please send an email to the Transportation Department (**motorpool@cacegypt.org**) and the classroom teacher **no later than 12:00 pm on the requested date**.

If you need to pick up your child early on a particular day, please send an email to the ES Office (**esattendance@cacegypt.org**) and the classroom teacher **no later than 12:00 pm on the requested date**. The teacher will send the student to the ES Office at the requested time to pick up the permission slip and will then be dismissed from the CAC Main Gate.

ACTIVITIES

After School

- Activities will be on Sunday, Monday, Wednesday, Thursday from 3:15 pm - 4:00 pm. Sign up will open on August 21 at 4:00 pm and activities commence on September 4th with the late bus running.

Aquatics

Fall Age Group Swim Team season extends from September 4th-November 3rd, 2022.

REQUIREMENTS TO JOIN THE CAC AGE GROUP SWIM TEAM

1. Be a KG or older for the current school year.
2. Practices will be on Sunday/Wednesday and on Monday/Thursday from 3:15 till 4:05.
3. Attend tryouts (August 25th) if you are a KG student or new to CAC. (All new swimmers!)

***If a swimmer did not pass the tryouts requirements, we recommend that they join the Tuesday Learn to Swim program to improve their skills.

All further information will be communicated through the Activities and Aquatics Blog.

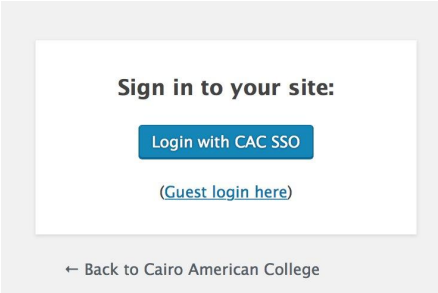
Talon is our Elementary Eagle Mascot and on Eagle Tuesday Talon welcomes and farewells our students. Students are welcome to wear CAC Spirit wear on a Tuesday.

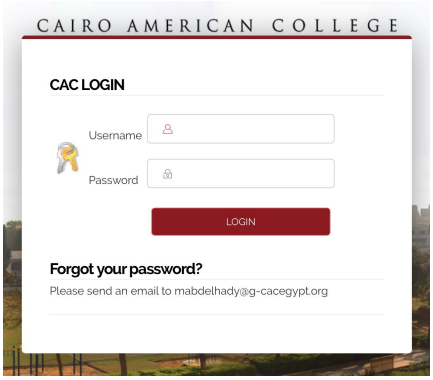
Communication - Blogs

Our blogs are private for CAC families only. The first blog post will be on Tuesday, August 16th to support your transition back to school and after this each Thursday. We do want to be sure everyone is getting this important information, so we ask that you read the following information to access our new and updated blog.

You will receive an email each week with a link to access the blog post. You will click on the link which will take you to the blogs login page, click on Login with CAC SSO and enter your single sign on credentials.

If you did not receive the blog post notification by email on Monday, August 16th by 5:00 pm, please send an email to Mona Abdelhady mabdelhady@cacegypt.org.





Our technology department is available to help you if needed. They are located in room 135 on the first floor and the iSpace on the 3rd floor or you can email them.

Hebba Haroun- Grade 3-5 technology assistant **hharoun@cacegypt.org**
Sherif Nabawy- PreK - 2 technology assistant **snabawy@cacegypt.org**

End of Year Slideshow 21-22 Link - click the link to enjoy watching highlights from our last year. A heartfelt "thank you" to our tech integrators, Hebba & Sherif for coordinating and to Nashaat our incredible CAC photographer for these beautiful memories.

Our revised **ES Student-Parent Handbook 22-23** is now available online in the Elementary Section. The handbook has been updated and it is the place to go to if you have a question. If you cannot find the answer, please contact the ES Office at 2755-5202 or 2755-5203, or email our executive assistant: **mgreiss@cacegypt.org** or Lucy Hany: **lhany@cacegypt.org**.

The Elementary team is looking forward to a year of learning, exploring, fun, service and personal growth for our students.

Yours in partnership,

Julie Jackson-Jin
ES Elementary Principal
jjackson@cacegypt.org

Penny Amies
Elementary Assistant Principal
pamies@cacegypt.org