Printing From a Mac:

To print from a Mac (from within an application), choose **Print** from the **File** menu. The print dialog box will appear, giving you a chance to define your Mac print specifications as illustrated below. Click on the **Print** button.



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1. Adjust your page setup

Before you print your document, you may want to change the paper size, scale, or image orientation. To do this, choose Page Setup from the File menu, then choose Page Attributes from the Settings pop-up menu.

		Page Setup		
	Settings:	Page Attributes		•
	Format for:	Any Printer		•
	Paper Size:	US Letter	00 in	•
	Orientation:	1÷ 1+	1.	
	Scale:	100 %		
(?)			Cancel	ОК

- 2. Select Print under the File menu
- 3. Make sure that you have the right printer selected in the printer select box. (it is either your department network printer or your classroom printer).
- 4. Set the requested number of copies.
- 5. Set the requested page range.